

## Checklist 3 – Editing Preparation and Transfer

- Did I select my favorite interviews and shots?
- Did I insert them into the story grid?
- Did I indicate the name, time code (beginning and end) on each selected file?
- Does my story grid still make sense?
- Did I transcribe and translate all non-English interviews? Did I do it phrase by phrase?
- Did I backup the whole material on my computer before transferring it to Paititi Lab?
- Did I think about how to do the transfer the materials given the amount of data?
- Did I send it my updated story grid?

Answer to these questions: Yes = Great / No = Try to do it